



EASTERN VIRGINIA MEDICAL SCHOOL
DEPARTMENT OF OTOLARYNGOLOGY-HEAD AND NECK SURGERY

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(757) 448-5934

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FAX (757) 446-5968

www.evmsent.org

POLICY ON APPOINTMENT OF RESIDENTS ***(Revised March 2005)***

Trainees are appointed at a post-graduate level commensurate with educational level within the training program. For trainees with previous training, the post graduate level will be assigned according to the number of years for which the board of the applicable specialty grants training credit and verification of successful completion of previous training. The program director must request and receive written verification of previous educational experiences and a statement regarding the performance evaluation of the transferring resident prior to acceptance into the program. This evaluation should include assessment in the six General Competency areas. The program director must also provide verification of residency education for residents who may leave an EVMS program prior to completion of their education. Templates for these letters are available from the Office of Graduate Medical Education.

Contracts offered to applicants require final signature of the Registrar for Graduate Medical Education and are not valid until such signature is obtained. All applicants must successfully meet the credentialing requirements of Eastern Virginia Medical School, which include, but are not limited to, documentation of graduation from an appropriate professional training program; receipt of credentialing information from previous educational/employment institutions; and if applicable, confirmation of the Standard Certificate issued by the Educational Commission for Foreign Medical Graduates. Contract start dates may be delayed until such information is received and approved by the Office of Graduate Medical Education. The Commonwealth of Virginia will not issue a temporary training license without recommendation of the Registrar for Graduate Medical Education, which will necessarily delay the ability of the trainee to participate in the medical/surgical or podiatric training programs.

Each graduate medical education program shall develop a written admissions/selection policy, which shall indicate the program specific procedures for selection of qualified candidates. That policy must state that applicants are selected based on preparedness, ability, aptitude, academic credentials, communication skills, and personal qualities such as motivation and integrity (see Policy on Selection/Admission of Residents).

Eastern Virginia Medical School considers applicants without regard to race, country of national origin, religion, gender, age or disability.

CHILDREN'S HOSPITAL OF THE
KING'S DAUGHTERS
601 Children's Lane
Norfolk, VA 23507
(757) 668-9327

BON SECOURS DePAUL
MEDICAL CENTER
150 Kingsley Lane
Norfolk, VA 23505
(757) 889-6670

VIRGINIA BEACH OFFICE
933 First Colonial Road
Virginia Beach, VA 23454
(757) 422-9300

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Barry Strasnick, M.D.
Chairman
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