

## **POLICY ON MOONLIGHTING**

Moonlighting is defined as anytime a trainee is paid for services in cash or kind by an agent other than Eastern Virginia Medical School. Approval of moonlighting activities requires that the trainee be in good academic standing in the training program and participation is at the discretion of the program director. Eastern Virginia Medical School has no moral, legal, and/or ethical obligation to the trainee who participates in moonlighting activities. Moonlighting trainees must procure a full license to practice medicine in the Commonwealth of Virginia and obtain separate malpractice insurance for these activities. The training license, malpractice insurance and other benefits provided by Eastern Virginia Medical School are only valid for bonafide educational experiences which are under the supervision of the faculty members of Eastern Virginia Medical School. International activities medical graduates on a J-1 or H-1 visa are not eligible for moonlighting activities.

Trainees may not moonlight during educational assignments while under contract with Eastern Virginia Medical School. Moonlighting experiences must not interfere with the trainee's performance of his/her educational responsibilities. The moonlighting experience must be registered through the Office of Graduate Medical Education and requires the approval of the program director. Forms for registration are available from the residency administrators or from the Office of Graduate Medical Education. During moonlighting activities, trainees may not display or communicate their educational affiliation with Eastern Virginia Medical School to clients or patients.

### Procedures for Registration of Moonlighting Activities

1. Trainee submits a completed form requesting permission to moonlight to the program director prior to the start of the moonlighting activity. The original should be kept in the Chair/Director's office and copies forwarded to the Risk Management Director, and the Office of Graduate Medical Education.
2. A certificate of insurance from the employing institution's carrier or private coverage prior must accompany the application to moonlight. Moonlighting activities will not be approved until such documentation of coverage is supplied.
3. Within two weeks of submission of the moonlighting requests, the trainee will receive written notification of approval or denial of the moonlighting. If the request to moonlight is denied, a written explanation will be provided. This letter will be kept in the Chair/Director's office and copies forwarded to the Risk Management Director and the Office of Graduate Medical Education.